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ORDINARY
GROOMING
& ETIQUETTE
TRAINING?
LOOKING FOR
**SOMETHING
FRESH?**
**SOMETHING
NEW?**

CORPORATE GROOMING & BUSINESS ETIQUETTE



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JUDGE

A BOOK BY IT'S **COVER!**

Judge a Book by it's Cover
DRESS TO IMPRESS
2011

DATE: 26-27 APRIL 2011 - VENUE: HOLIDAY INN, KL
IN CONJUNCTION WITH **SECRETARY WEEK**



WHO SHOULD ATTEND

This conference is meant for anyone who regularly represents your company or deals with any of your clients. These may include:

Receptionist • Sales & Marketing Executives • Personal Assistant • Secretary • Management Team • Supervisors (Servicing Industry) • Company Executives • And other Front liners & Customer Service Executives

CORPORATE GROOMING & BUSINESS ETIQUETTE

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TRANSFORM YOURSELF FROM ORDINARY TO

EXTRAORDINARY!

JOIN US IF YOU WANT

- ◇ to climb the corporate ladder with confidence!
- ◇ to build your professional image outlook!
- ◇ to have more positive impact of key personal!
- ◇ your image to be a "10" for every occasion!
- ◇ a tool that will enable you to get more clients and earn more money!
- ◇ to improve your corporate creditability and give your company the edge to lead in the field!
- ◇ to build up your self-confidence and self-esteem!
- ◇ forge new business contacts through interaction and networking with fellow conference participants!
- ◇ to achieve work life balance – learn from the high achievers!

Make an **IMPACT** on your First Impression!

HRDF/SBL Claimable

Mystery **GIFTS** for all Participants!

Enhance your looks & career!

MISS CORPORATE 2011 CONTEST

Look Successful to be Successful!

DIY TRANSFORMATION Session



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FOR REGISTRATION PLEASE CALL (603) 78057905 or FAX (603) 78057906 or EMAIL to info@iknowledge.com.my

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